

Appendix D: Advertisement/Position Announcement
ADVERTISEMENT/POSITION ANNOUNCEMENT

Southern Methodist University Annette Caldwell Simmons School of Education and Human Development

Rank/Title: Associate/Full Professor / Department Chair

Position Number 53215

The Simmons School of Education & Human Development at Southern Methodist University invites applications for an Associate/Full Professor in K-12 education policy and/or leadership with appointment as Department Chair position in the Department of Education Policy and Leadership (EPL; <http://smu.edu/epl>).

About SMU

Located in Dallas, **SMU** is a private, nonsectarian university of about 12,000 students. SMU seeks bold, curious and creative faculty to position our students for success. We offer the rare confluence of a comprehensive global research institution and a close-knit intellectual enterprise in the liberal arts tradition. Here, innovative thinkers conduct research that has lasting impact and transform big ideas into new products, inventive technology and world-changing solutions. SMU offers strong undergraduate, graduate, and professional programs through seven schools — humanities and sciences, business, the arts, engineering, education, law, and theology. **SMU's The Second Century Campaign** was the largest fundraising initiative in SMU's history, exceeding their goal of \$1 billion by raising \$1.15 billion by the end of 2015. Visit: www.smu.edu/SecondCentury

EPL is looking for a dynamic departmental leader and senior colleague with expertise in preK-12 education policy and/or leadership. We are seeking candidates with strong leadership capabilities and an established scholarly record in one or more of the following areas: equity and inclusion in K-12 education, education reform and change, human capital management and professional learning, or leadership for STEM education. The ideal candidate should be able to show evidence of administrative ability through prior experience in administering programs, departments, centers, or grants. This position would provide performance assessment and mentorship to the department's faculty and would also engage in academic advising by serving on doctoral dissertation committees and teaching at the graduate level. This position will also serve as a member of the Dean's Advisory Council.

Administrative Duties & Responsibilities

- Work collaboratively with faculty and staff in both K12 and higher education program areas to build a positive culture.
- Assess departmental performance and make recommendations for program improvements.
- Perform annual evaluations of faculty and staff and make recommendations for merit and promotion & tenure.
- Work with faculty to ensure that course offerings optimize resources and meet students' completion needs.
- Develop and improve a collaborative plan for curriculum development, review and revisions.
- Oversee the assessment efforts used for state-wide and national accreditation.
- Serve as a liaison between departmental faculty and staff and school- and university-wide units.
- Provide institutional and professional service and engage in special initiatives and collaborative programs designed to further the mission of the school and university in areas related to educational leadership and/or policy.

Minimum Requirements

This position requires: (a) an earned doctorate in educational leadership, policy, or closely related field; (b) a distinguished scholarly record, including publications, teaching, and scholarly presentations, at the associate or full professor level in educational leadership or closely related field; and (c) evidence that indicates applicant's capacity to lead a department in areas of program development and mentoring; (d) a demonstrated commitment to diversity, equity and inclusiveness; (e) a commitment to working in an interdisciplinary teaching and learning environment.

Preferred Qualifications

(a) leadership experience within higher education, such as serving in administrative positions such as department chair or program director; (b) two or more years of experience working in Pre-K-12 contexts; (c) history of obtaining external funding for research and (d) demonstrated mentorship of doctoral students and tenure-line faculty, and (e) experience developing and/or sustaining collaborative partnerships and interdisciplinary initiatives. Preference is for a person currently at the academic rank of associate professor or professor with a history of external funding and commitment to working in urban school settings.

Application Procedure

Interested applicants should submit their application package through the online system Interfolio. The package should include: 1) a 2-3-page letter of application highlighting the candidate's qualifications for the position including scholarship, research accomplishments, and leadership experience, 2) a brief (no more than 1 page) statement discussing how the applicant's scholarship, teaching and/or service address issues of diversity, equity, and inclusion, 3) complete curriculum vitae, 4) copies of two representative scholarly publications, and 5) names of 3 professional references. We will request reference letters from semi-finalists.

For questions about the search submission process, contact Karen Milligan, at kmilligan@smu.edu. For questions about the department or the position, contact Dr. Leanne Ketterlin Geller, Search Committee Chair, at lkgeller@smu.edu.

Review of applications will begin **November 22, 2019**. To ensure full consideration for the position, the application must be received by **November 22, 2019**, but the committee will continue to accept applications until the position is filled. The committee will notify applicants of its employment decisions after the position is filled. Hiring is contingent upon the satisfactory completion of a background check. The start date for this position is Summer 2020. Where to Apply: <http://apply.interfolio.com/69103>

About Simmons

The Simmons School was founded in 2005 and named in 2007 in recognition of a landmark gift from Harold C. and Annette Caldwell Simmons of Dallas. At Simmons our faculty and staff are dedicated to the development of professionals across many fields of education, counseling, dispute resolution, applied physiology, and wellness. The interdisciplinary work we do at Simmons focuses on creating and disseminating evidence-based knowledge across these fields to address the challenges of an increasingly changing, diverse world.

Simmons offers schoolwide degree programs, including doctoral and master's degrees, graduate-level certifications, and undergraduate programs. The School also includes research institutes and community engagement centers including the Center on Research and Evaluation, The Budd Center for Involving Communities in Education, Institute for Evidence-Based Education, Institute for Leadership Impact, Applied Physiology Laboratory, Locomotor Performance Laboratory, Research in Mathematics Education, the Center for Family Counseling and its two satellites, TRIO College Access, Mediation Services, Creative Writing, and the McNair Scholars program. For more information please visit <https://www.smu.edu/simmons>

In 2019 Toyota, Dallas Independent School District, and SMU Simmons School of Education and Human Development formed a partnership one year ago to develop a new STEM-focused school in West Dallas. Six core teams have been actively engaged in co-design, focusing on curriculum, professional learning and distributed leadership, building design, community development, and research and evaluation. These teams also have participating members from West Dallas communities. For more information please visit the West Dallas STEM School <https://www.smu.edu/simmons/AboutUs/ModelSchool>

SMU will not discriminate in any program or activity on the basis of race, color, religion, national origin, sex, age, disability, genetic information, veteran status, sexual orientation, or gender identity and expression. The Executive Director for Access and Equity/Title IX Coordinator is designated to handle inquiries regarding nondiscrimination policies and may be reached at the Perkins Administration Building, Room 204, 6425 Boaz Lane, Dallas, TX 75205, 214-768-3601, accessequity@smu.edu.