

CSOTTE Board Meeting

September 20, 2019

TAHPERD Office

Austin, TX

Call to Order	The meeting was called to order by Chair Tim Sutton at 9:40 a.m.
1. Introductions/Sign-in	Members in attendance were: <ul style="list-style-type: none">• Tim Sutton, Chair• Glenda Ballard, Chair-elect -- TACTE• Alycia Maurer – TDFE• Calvin Stocker – TACA• Neva Cramer – EDICUT• Jannah Nerren – ADoT• Rebecca Fredrickson – TxATE• Elda Martinez – TxEP• Mark Reid – ADoT• John Sargent – Advisor• Cindy Savage -- EDICUT• Ginny Fender – TACTE• Pam Tipton – Executive Secretary
2. Approval of Minutes, May 2019, Planning Retreat	The minutes were reviewed and approved. There were no corrections.
3. Financial Report	Pam sent the report to the board prior to the meeting for review. She reported two changes: <ol style="list-style-type: none">1) She moved money from savings to checking for the purchase of a \$50,000.00 CD.2) She paid CVENT for the registrations: \$3,721.40. A motion to approve the report was made by Glenda Ballard and seconded by John Sargent. There was no discussion and the motion carried.
4. Election of Treasurer	Due to Treasurer Eric Brown's new position, he resigned as a member of the board and as treasurer. Rebecca Fredrickson was appointed to serve the remainder of his term.
5. TxEP Publication update	Elda reported that 10 proposals were submitted; five were accepted and 5 were declined. The proposals are improving. Considering a change in the Call for proposals: The idea was to continue the conversation past the conference. It is a double blind review process. The question is, "Is TxEP viable for Tenure and Promotion?" It was agreed that it is especially good for smaller institutions. Elda said they might start publishing the acceptance rate. This year it's 50%.

	<p>It was pointed out that it's not widely known that CSOTTE has a journal. One suggestion was to publish one hard-copy edition to make it tangible.</p> <p>It was decided to include an announcement about the journal in the script, and also include a slide for the presentation.</p> <p>The deadline for submission to TxEP is March 1 with May 1 serving as an extension deadline if needed.</p> <p>Elda brought up the need to develop a rotation for the editor position and support editors. The position requires someone who can do editorial work <i>and</i> publishing work.</p> <p>Tim proposed putting this on the agenda for October meeting.</p> <p>Elda needs two names from each organization to act as reviewers. They will be listed in the journal.</p>
<p>6. Conference Planning 2019: Embassy Suites Dallas/Frisco</p>	<p>a. The board meeting will be held on Sunday, October 26, 2910, 10:00 a.m. – 1:00 p.m. in Embassy Suites Frisco, Indian Trail room on the 2nd floor.</p> <p>b. The organization meeting schedule was reviewed for final edits.</p> <p>c. Registration status.</p> <ul style="list-style-type: none"> • We currently have 237 registered as of the 17th. • The room occupancy is 86% • There is one student registered and one emerging scholar, but more ES are expected in the next few weeks. <p>d. Tim reported on the General Sessions. Sunday evening will be a plated dinner with the Awards presentations. Elda is working on the PowerPoint featuring EPPs. We are to check with our organizations to see if they have submitted a slide in the past and if they want that same slide used this year.</p> <p>The Monday morning general session will feature Dr. Rebecca Burns, University of South Florida. Lunch on Monday is “Let’s Do Lunch” with Networking sessions.</p> <p>Tuesday will be the brunch with TEA representatives, including Commissioner Mike Morath, who will speak for 45 minutes and then allow time for Q&A. CSOTTE board is encouraged to solicit questions from their organizations and send to Pam who will organize them for the Q&A time.</p> <p>Tim asked for a “time line” of the event:</p> <ol style="list-style-type: none"> a) Organizations will send questions to Pam who will organize and forward to TEA. b) On Monday, we can solicit additional questions. c) Morath will speak from 10:30-11:15. d) Q&A from the floor 11:15-12:00.

Glenda suggested that after the meeting, the organizations can provide feedback which CSOTTE board will summarize. We will formulate an official response to TEA's presentation. Send this feedback to organization by Nov. 8 and president of organization will forward to Pam by Nov. 15.

Tim proposed that we invite district superintendents to attend Tuesday to hear TEA. We will ask for an RSVP for Pam's "numbers", and CSOTTE can absorb the cost of any who wish to have the brunch.

e. Sunday Awards:

These will be those listed in the agenda:

- Clinical Teacher of the Year Awards (TDFE)
- Intern of the Year Awards (TACA)
- TACO Classroom Set-Up Grants
- ◆ Debbie Williams, LeTourneau University
- ◆ Courtney Kahn, University of the Incarnate Word
- ◆ Genesis Segura, Texas A&M-San Antonio
- ◆ Dan Rathbun, University of Texas-Austin
- ◆ Lyniece Catalan, University of Houston Downtown
- ◆ Angel Castillo, Texas A&M-Kingsville
- CSOTTE Friend of Education Award: ?
- TACTE Awards
 - ◆ Robert B Howsam Award
 - ◆ Leadership Award
 - ◆ Joyce Hardin Service Award
- TxATE Awards
 - ◆ Ted Booker Memorial Award
 - ◆ Coody Award
- Quest For Quality Awards
 - ◆ Exemplary Faculty Practices (presented by TACTE)
 - ◆ Exemplary School Partnerships (presented by TxATE)
Dr. Patsy J. Robles-Goodwin
Parent Academy
Texas Wesleyan University

CSOTTE's Friend of Education award was discussed. Glenda made the motion to select Nichole Prescott, Assistant Vice Chancellor for the UT System as the recipient. She was a leader in the attempt to get education degrees reinstated in Texas. John seconded. The motion was passed.

Adjustments were made to the schedule for Let's Do Lunch with some consolidation of topics.

f. Breakout Sessions—Rebecca reported that Sheila said those are coming along.

	<p>g. Emerging Scholars: Plans for room and speakers are complete.</p> <p>h. Conference website: Elda will have it up and running this weekend.</p> <p>i. Conference Audio Visual estimates/bids. Pam reported that those are not in yet.</p> <p>j. Project Give Back—John Sargent Several possible recipients were named. Jannah made a motion and John seconded that Alto ISD be named the recipient. They suffered devastating damage from a tornado this year. The motion passed. The superintendent will be invited to attend the meeting. John and Tim have all of the necessary parts to solicit donations at the meeting.</p> <p>k. Vendors: AVID, TAFE, SIBME, AAQEP, Educational Impact are all attending as vendors. Other possible vendors are: Study.com and 240Tutoring. Pearson has donated \$12,000.00 and Certify Teacher has donated \$7,000.00. Sponsors will receive 2 registrations, but if they bring more, they can register for “graduate student” registration fee.</p> <p>l. Evaluation. It was decided that #6-9 would be removed from the new survey. (Full survey is in the agenda packet sent by Pam prior to the board meeting.) The participant has the option of including his/her name or not, but it will be placed at the beginning of the survey rather than the end.</p> <p>m. Complimentary registrations are listed in the agenda.</p> <p>n. Pam asked for volunteers to work the registration desk with her on Sunday and Monday.</p>
<p>7. SBEC/TEA/EPAC Meeting Report</p>	
<p>8. CSOTTE Board meeting Schedule for 2019-2020</p>	<p>October 27, 2019 CSOTTE Conference January 30, 2020 9:00-1:00 April—only if needed May 19-20, 2020 at Retreat</p>
<p>9. Future Conferences</p>	<p>2020: October 18-20, 2020: Embassy Suites San Marcos 2021: October 10-12, 2021: Embassy Suites San Marcos 2022: Embassy Suites San Marcos</p>

	2023: Embassy Suites San Marcos
10. Other/Old Business/Discussion Items	None
Meeting adjourned at 1:26 p.m.	