

## THE TEXAS FORUM OF TEACHER EDUCATION 2012 CALL FOR MANUSCRIPTS & PUBLICATION GUIDELINES

**Guidelines:** Manuscripts should be 2,500 to 5,000 words in length. Topics should be of interest to Texas teacher educators. All documents should be PC formatted in Microsoft Word.

Send the following to the editor at [swoodall@umhb.edu](mailto:swoodall@umhb.edu) :

Electronic documents, sent as e-mail attachments must include-

- A copy of the manuscript with author(s) information (name, title, institution, and e-mail)
- A copy of the manuscript with NO AUTHOR INFORMATION
- A separate cover sheet with all author(s) information
- A vita for each author

### **Editor's Contact Information:**

Dr. Sharon Woodall  
2012 Managing Editor  
University of Mary Hardin-Baylor  
UMHB Box 8017  
900 College St.  
Belton, Tx. 76513  
254-295-4579

### **Acceptance Options:**

Articles may be accepted as full-length publications or as research briefs, upon recommendation of reviewers and consent of author(s). Authors must be active TxATE members as a condition of publication.

### **Manuscript Style:**

- APA format, 6<sup>th</sup> edition (Standard font: Times Roman, 12 point)
  - Double space, but NO PAGE NUMBERS.
  - All abbreviations and acronyms spelled on initial use.
  - Indent first line of every paragraph one-half inch.
  - Align text to left margin, leaving a "ragged" right margin.
  - PLEASE follow leveled headings format (levels 1, 2, & 3 for most manuscripts).
    - Level 1 – Centered and Boldface, Uppercase and Lowercase Headings**
    - Level 2 – Flush left, boldface, Uppercase and Lowercase Headings**
    - Level 3 – Indented, boldface, lowercase heading ending with a period.**

- Article Title – Author's Name and Affiliation – printed in plain text, single-spaced, centered.
- Spelling, grammar, and copyright considerations are the responsibility of the author(s). No headers, footers, page numbers, abstracts or fancy desktop publishing attributes are necessary.

**Submission Deadline: June 1, 2012**

**Publication Schedule:** Annual issue will be published online on the TxATE website at [www.txate.org](http://www.txate.org)