



TEXAS ALTERNATIVE CERTIFICATION ASSOCIATION

INTERN OF THE YEAR MEMO

TO: TACA Institutions

FROM: Ron Kettler, Ph.D., Rkettler@ecapteach.com

DATE: October 18, 2009

SUBJECT: Intern of the Year Nominations

It has become a tradition of our organization to select and honor one Intern of the Year in each of these four categories: EC-4, 4-8, 8-12, and EC-12. Nominations are submitted from TACA member institutions. Selection committees for the award categories meet during the Winter Retreat to review nomination packets with the winners being announced at the close of the retreat. The interns selected are then presented a plaque and monetary award at the CSOTTE conference the following fall.

Each program may nominate a current (2009-2010) or previous year's (2008-2009) intern in each of the four categories. For each intern nominated, the following items must be submitted to the "Intern of the Year" Selection Committee:

1. Letters of recommendation from the intern's principal, mentor, and ACP Director. Each letter of support must be word-processed using a standard font and not more than two pages in length and include the following information about the intern:
 - a. Information related to classroom performance;
 - b. Contributions and participation on school or district committees;
 - c. Evidence of cooperative working relationships with parents, peers, and community;
 - d. Unique contributions to the school; and
 - e. Evidence of leadership responsibilities.
2. Intern's response, in essay form, to the items above plus notation of any awards or recognitions received during internship and any professional growth efforts beyond required internship training.
3. A 10-minute video (DVD only) of the intern teaching in his/her classroom.

Intern of the Year nomination packets must be submitted during the opening meeting of the TACA Winter Retreat in Houston, February 22, 2010. Each nomination packet must contain the letters of recommendation (principal, mentor and ACP director), the intern's essay, and the DVD.

If you have any questions regarding this process, please call or email Dr. Sue Mahoney, (713)221-2719 or mahoneys@uhd.edu. I look forward to seeing you at the TACA Retreat in Houston in February.